



PERSONNEL AND
READINESS

UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

AUG 17 2007



MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
COMMANDERS OF THE COMBATANT COMMANDS
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF
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DIRECTOR, OPERATIONAL TEST AND EVALUATION
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DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTOR, NET ASSESSMENT
DIRECTORS OF DEFENSE AGENCIES
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: 2007 Constitution Day and Citizenship Day

The Department of Defense (DoD) will observe Constitution Day and Citizenship Day on Monday, September 17, 2007. In accordance with Public Law 108-447, Heads of DoD Components shall provide training and educational materials on the Constitution to all DoD employees on Constitution Day and Citizenship Day annually, and to all new employees as part of their new employee orientation. Again this year, you are encouraged to conduct ceremonies and special programs that celebrate our Constitution. Consistent with mission accomplishment, the DoD Components shall make duty time available for this purpose.

To highlight this year's observance, I am pleased to announce that the Department will be hosting a special presentation in the Pentagon Auditorium at 10 a.m., featuring The Honorable Allen Weinstein, the Archivist of the United States of America. He will speak and answer questions on the importance of our Constitution and its meaning for us as members of the DoD community. We will distribute this presentation through the Pentagon Channel and other means.

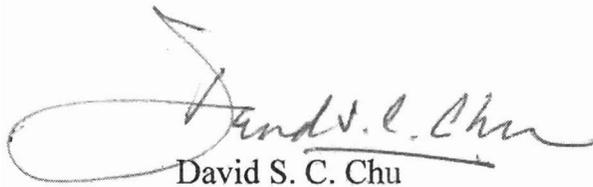


In addition, we continue to support Component efforts through the website originally launched in 2005. The information contained in the Defense Civilian Personnel Management Service website, available at <http://constitutionday.cpms.osd.mil>, may be used in full or in part to meet the statutory requirement.

In order to document compliance, evaluate this year's experience, and plan for next year's observance, we request that each Component submit a report on its implementation to the Office of the Deputy Under Secretary of Defense (Civilian Personnel Policy) by December 14, 2007. The report should include:

- a statement affirming that the statutory requirement has been met by the Component;
- a description of Component efforts and initiatives to promote Constitution Day and Citizenship Day; and
- lessons learned and/or recommendations for improving DoD recognition of Constitution Day and Citizenship Day in future years.

Please join me in making Constitution Day and Citizenship Day a time for DoD employees to reflect on and reaffirm their rights and obligations as citizens, and to honor the commitments and sacrifices made by DoD personnel in defense of our Nation.



David S. C. Chu