



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, D.C. 20301-4000

JUN 21 2006

PERSONNEL AND
READINESS

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Planning for Constitution Day and Citizenship Day

Planning is underway for the 2006 observance of Constitution Day and Citizenship Day throughout the Department of Defense (DoD). Federal workforce recognition of this historic day was successfully launched for the first time in 2005, in accordance with Public Law 108-477, which designates September 17 each year as "Constitution Day and Citizenship Day." The law requires Heads of Federal agencies and departments to provide educational and training materials on the U.S. Constitution to employees on September 17, and to each new employee as part of their initial orientation.

Last year, DoD was at the forefront of this observance with our highly successful web-based course on the Constitution. The Components provided valuable feedback, suggesting ways to improve the technology and make the materials more accessible. In addition, Components observed the day through a variety of unique means, including ceremonies, special presentations, announcements, and knowledge contests.

Once again, for this year's commemoration, the Civilian Personnel Management Service (CPMS) will support DoD Component efforts with a suite of online educational and training materials on the U.S. Constitution for use throughout the Department. The Constitution Day and Citizenship Day website, which many DoD employees visited last year, will be revised with new content and additional ideas for local and activity-based commemorative events. The brief (15-20 minute) course will remain the centerpiece of the website and this year will contain new and more challenging test questions to stimulate continued learning. Promotional posters and other materials will again be available for direct download from the website.

Based on lessons learned, Heads of DoD Components should begin now to plan their own publicity and develop programs or materials as needed to supplement the DoD materials to meet any unique Component needs.

If you have a Constitution Day and Citizenship Day contribution for the CPMS website, we also look forward to sharing it with the Defense community. Please send your ideas and suggestions to Dr. John R. Dill, CPMS, at 703-696-1471, DSN 426-1471, or john.dill@cpms.osd.mil.

A handwritten signature in cursive script that reads "Patricia S. Bradshaw".

Patricia S. Bradshaw
Deputy Under Secretary
Civilian Personnel Policy

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